##### Introduction

Over the next 12 months NHS Education for Scotland (NES) are supporting **56 fully funded places** for the Health, Housing and Social Care workforce to undertake the PDA in Technology Enabled Care. The PDA is for people who are new to or have an interest in technology enabled care, or those who want to develop and advance their knowledge, skills, and abilities in this ever-changing field of practice. This award contributes to the progression of candidates in their Continued Professional Development in the field of Digital Health and Care. Candidates may use this award to show future or current employers' evidence of their achievements and to enable them to progress in their careers.

The focus for achieving this qualification is primarily on self-directed study with support available throughout from your assessor. There is an initial essential learning virtual Induction session where you will become familiar with the award and the e-learning platform used for submitting assessments. For the mandatory unit there will be an online group exercise and requirements for the optional units will be discussed at induction. Most of the work will be gained through your own experiences and from doing research to build up the evidence for your Professional Development.

##### What is the PDA in TEC?

The PDA in Technology Enabled Care at SCQF Level 7 - equivalent to an Advanced Higher or Higher National Certificate (HNC) academic qualification - is made up of 2 Higher National (HN) Units and comprises 16 Scottish Credit and Qualifications Framework (SCQF) Credit Points at Level 7. NES are funding candidates to complete the - ***Working with Technology Enabled Care*** (8 SCQF credit points); and the - ***Using Digital Technology to support people in Health, Housing and Care*** (8 SCQF credit points) and upon successful completion of the two units you will be awarded the PDA in Technology Enabled Care .

The qualification is delivered through self-directed **online** **distance learning** in partnership with Bon Accord Support Services in Aberdeen who are an SQA Approved Delivery Centre.

During 2022/23 Bon Accord Support Services will support 3 cohorts providing:

* 3 hours **Essential Learning Virtual Induction** – candidates ***must*** attend their allocated virtual induction date.
* Access to E-portfolio including unit material and assessment support packs.
* Internal Assessor
* Internal Verifier

Further details on the programme can be found at <https://learn.nes.nhs.scot/59165/digital-health-and-care/pda-in-tec>

Candidates who are new to the field of Technology Enabled Care may find it useful to complete NHS Education for Scotland’s free online learning resource: [*Introduction to Technology Enabled Care*](https://learn.nes.nhs.scot/10078/digital-health-and-care/elearning)*.*

##### Programme Requirements

The notional length for each unit is 40 hours, requiring in the region of 80 hours in total to achieve the full award.

The PDA in Technology Enabled Care is not a regulated qualification so there is no specific completion timeframe, however we have set a **maximum 3 month** window to ensure candidates progress at a reasonable pace. Participants must attend their essential learning virtual induction date and must advise their availability in their application. Once allocated to an induction session a candidate must attend their session to be able to undertake the programme.

**Virtual Induction Dates**

1. 30th June 2022 – Cohort 7
2. 20th October 2022 – Cohort 8
3. 19th January 2023 – Cohort 9

##### 4. Application Criteria

Funding is available for 56 candidates over 3 cohorts who meet the following criteria:

* Employed in a frontline role in a Health and Social Care Partnership, Health Board, Social Care or Housing organisation from the public, private or third sector.
* Have obtained line manager support. Managers are asked to indicate why the qualification is relevant to the candidate and to the organisation and confirm commitment to guarantee at least a minimum of 3 hours for the candidate to attend the virtual induction. **\*Induction date will automatically be assigned to successful candidates. It is essential candidates attend their allocated date. Once allocated the date cannot be changed.**
* Strong ***Individual Supporting Statement*** evidencing the benefits to you, your organisation, and the people you support.
* Agree to complete the unit – ***Working with Technology Enabled Care*** and the unit – ***Using Digital Technology to Support People in Health, Housing and Care.*** (Funding is only offered to candidates who agree to complete these units).
* Agree to complete the PDA **within 3 months** of the allocated virtual induction date.
* As the qualification is delivered remotely and assessments submitted electronically via Bon Accord Support Services E-portfolio, evidence of basic digital skills, access to a desktop or laptop computer and reliable WIFI, either through work or home is essential.
* Line Manager and candidate understand that NES are fully funding candidates to undertake the PDA in TEC (circa £600). We reserve the right to charge organisations where candidates do not turn up for the mandatory essential virtual induction or do not complete the award and cannot provide an acceptable reason.
* Agree to complete an evaluation for Bon Accord Support Services who are the SQA delivery centre provider for this award.

**Pages 3 and 4 to be completed in full and returned to** **nes.dew@nhs.scot** **no later than 5pm on Monday 4th April 2022.**

**Successful candidates will be notified by 25th April 2022.**

**This application form should be submitted electronically with all information entered digitally**, if you have any issues with this, please contact the team at nes.dew@nhs.scot. Applications are due by email by **5pm on** **Monday 4th April 2022.**

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| **Section A: To be completed by candidate - Mandatory** |

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| Name |  | Email |  |
| Organisation |  | Contact No. |  |
| Job Title |  |

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| **Candidate Supporting Statement**  |
| In no more than **500 words** please describe: * The benefits of undertaking this qualification to your job role and your organisation’s digital health and care objectives. Include the impact for patients, services users, and colleagues in your organisation.
* The way that this qualification will support your professional and personal development and your longer-term career aspirations.
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| **To successfully participate in the virtual online qualification, please confirm the following essential requirements:****[ ]** I have digital skills which will enable me to undertake a virtual qualification. **The provider uses e-Portfolio; however, training will be provided on e-Portfolio as part of the virtual induction session.**[ ]  I have access to a desktop computer or laptop with reliable WIFI, through work or home.[ ]  I understand I have a maximum of 3 months to complete the qualification.**[ ]** I agree to complete Bon Accord Support Services evaluation.  |
| **To support cohort planning, please indicate which dates you *ARE* available (multiple options accepted):**[ ]  30th June 2022[ ]  20th October 2022[ ]  19th January 2023[ ]  \*I understand one mandatory essential learning virtual induction date will be assigned based on the information supplied and cannot be changed once my application has been accepted. **It is essential candidates attend their allocated virtual induction date.**  |

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| --- | --- | --- | --- |
| Candidate Signature |  | Date |  |

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| **Section B: To be completed by current Line Manager - Mandatory** |

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| --- | --- | --- | --- |
| Name |  | Email |  |
| Job Title |  | Contact No. |  |

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| **Line Managers Supporting Statement** |
| In no more than **300 words** please outline why you and your organisation support this candidate. Please describe:* How this qualification will support the delivery of your organisational digital health and care objectives.
* How this qualification will support the individual’s learning and development requirements.
* How his qualification will benefit and support longer term digital workforce learning and development.
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| **To support candidate to complete the virtual online qualification, please confirm the following essential requirements:**[ ]  Commit to providing 3 hours for the candidate to attend the mandatory virtual induction.**\*One date will be assigned to successful candidates from either the 30th** **June, 20th October 2022, or 19th January 2023.****It is essential that the candidate attends their allocated date.**[ ]  Arrangements are in place to support the candidate to complete the qualification in a 3 month timeframe.[ ]  Understand NHS Education for Scotland reserve the right to charge candidates who do not turn up for the mandatory essential learning virtual induction session or do not complete the award and cannot provide an acceptable reason. |

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| SignatureLine Manager |  | Date |  |

**To support fairness, equality and transparency NHS Education for Scotland selection process is merit based and reserves the right to select participants across Health, Housing and Social Care Organisations, sectors, geographical location, areas of practice and professional groups.**

**Candidates should send their completed application form to** **nes.dew@nhs.scot** **by 5pm on Monday 4th April 2022.**

Successful candidates will be notified by 25th April 2022.

**Any incomplete applications forms will not be considered. Thank you.**